

THASNI AZIZ

JUNIOR ACCOUNTANT



Female

08/08/1996

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Atlas Building Mubarak Center
Sharjah UAE

SKILLS

- **Language**
English, Hindi, Malayalam
- **TECHNICAL SKILLS**
Microsoft office
Zoho Books
Tally ERP
Focus

VISA DETAILS

Tourist visa - Expire 15 Sep 2024

ADDITIONAL SKILLS

- **Cost Control & Budgeting**
- **Financial Reporting**
- **Bookkeeping**
- **Multi-tasking**
- **Analytics**
- **Precision**
- **Adaptability**
- **IT**
- **Proficient in quickly mastering accounting software.**

OBJECTIVE

Experienced Junior Accountant with a proven track record of over 3 years in Accounting, Taxation and Designing as well as Implementation of effective Control Measures. I am actively pursuing opportunities in environments that present challenging and dynamic work, fostering continuous learning, skill refinement and professional advancement. I thrive on dynamic and challenging tasks, preferring them over routine and monotonous responsibilities.

EDUCATION

- **MASTER OF COMMERCE**
FINANCE **May 2017 - June 2019**
----- Mahatma Gandhi University Kerala
- **BACHELOR OF COMMERCE**
ACCOUNTING & TAXATION **May 2014 - June 2017**
----- UNIVERSITY OF KERALA

WORK EXPERIENCE

- **BABY PARK CENTRE SHARJAH - UAE |**
Junior Accountant **2022 May - 2024 May**
 - Experience in financial accounting aligned with International Financial Reporting Standards (IFRS), encompassing comprehensive knowledge and practical application of IFRS principles
 - posting journal entries, updating financial statements, maintaining accounts receivable and accounts payable, paying monthly payroll, and preparing financial reports.
 - Update financial data in databases to ensure that information will be accurate and immediately available when needed.
 - Assist in the processing of balance sheets, income statements, and other financial statements according to legal and company accounting and financial guidelines
 - Prepare and submit weekly/monthly reports
 - Conducting Internal, External Audits & providing Accounting Services.
 - Assist senior accountants in the preparation of monthly/yearly closings.
- **Adaar VFX Pvt. Ltd, Thiruvananthapuram**
Junior Accountant **2020 Jan - 2020 Dec**
 - Engaged in the initial setup, encompassing state and company compliance for the organization.
 - Led the Customer and Vendor Management, overseeing Receivable, Payable Management and accounting functions.
 - Preparation and analysis of Management Information Reports.
 - Daily Cash Management and & Budgeting.
 - Ensuring Monthly and Yearly Statutory Tax compliance