

MUHAMMAD AHMAD RAZA



SALES AND ACCOUNTS EXECUTIVE

CONTACTS

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United Arab mirates



SKILLS

Research

Budget Management

Sales

Marketing

Accounts and Finance

Cashier

Office work

MS Office

Files and Record Orientation

Computer Applications

Statistics

Mathematical Softwares

LANGUAGES

English

Urdu/ Hindi

Arabic

ABOUT ME

My primary goal as a mathematician is to contribute to the improvement of the company's products and services by applying my expertise in analysis, designing models and applying diferent latest skills. Armed with these skills, my aim is to share and explore the knowledge of modern time. Always remains passionate of learning modern skills which fulfill the requirements of modern time.

WORK EXPERIENCE

Event Manager, Government College University, Lahore Pakistan

Feb 2020 - Jan 2021

Government College University Lahore is committed to create and disseminate knowledge leading to academic and research excellence along with developing individuals, self-actualize for a better tomorrow in consonance with its liberal traditions of pluralism and scholarship. • Brainstorming and implementing event plans and concepts. • Handling budgeting and invoicing. • Liaising and negotiating with vendors. • Negotiating sponsorship deals. • Developing event feedback surveys. • Handling post-event reports. • Actively involved in budgeting and in making arrangements for catering and the venue.

Sales and Accounts Executive, Alam Al Madina Waterproofing Insulation LLC, United Arab Emirates

May 2023 - Present

EDUCATION

Graduation (BS Hons.) in Mathematics , Government College University, Lahore Pakistan

2022

CGPA: 3.25/4

FSc Pre-Engineering, Chishtian Science College For Boys, Chishtian Pakistan

2018

Score: 976/1100

Matriculation – Science, Model High School, Chishtian Pakistan

2016

Score: 835/1100

HOBBIES

Photography, Exercise, Travelling and Searching websites