

Personal Profile

- ✓ Findlay cashier offering more than 10 years
- ✓ Organised and enthusiastic with expertise in accurately processing payments
- ✓ Experienced in recordkeeping and client Relationship management
- ✓ Attentive to details and carefull to follow procedures

Experience.

Al Ghurair exchange com. :- UAE shift in charge .

18 oct 2023 - Present

In addition to below I prepare all reports in the in the end of the day.

Full responsibility for the branch in the absence of the manger and solving all problems that may face us .etc

Remittances staff

06 FEB TO 17 OCT 2023

Cash handling, foreign currency sale and purchase, cash funding remittances inside and outside, Transfast , Western union , Ria , Wps funding ,pension payment , general marketing and customer relations.

Venus Electric Tools : Salesman.

Ma 2020 to October 2022

- Go to the customers and write the request and then implemetn it.
- Attended to all customers who enter store premises.
- Provided consultation and recommendation to customers regarding types of supplements and vitamins needed.
- Assisted customers who wanted to reserve supplements currently on stock or for incoming supplies via phone or in-person.

Almuzaini Exchange Company | Branch in charge, Kuwait.



Shaaban Zeinhom Khalifa Kashmar

Contact

☎ 0588852863

📍 Dubai

✉ shabankashmar@gmail.com

EDUCATION

Certificat of Higher
Education : Accounting
Bechelor of commerce,

Languages :

Mother language : Arabic
Second language : English

November 2017 – January 2020

I have five years experiences with almuzaini exchange company in Kuwait , we send money and recive money to most of the worlds countries by bank to bank , wesrern union , cash pick up , bank account , sell and purchase all currency , sell gold and DHL

Almuzaini Exchange Company HeadTeller , Kuwait

December 2016 -December 2017

properly processed deposits ,withdrawals and

payment to customers average of 5 years , documented account actions with customer and banking , sell and purchase for all currency , prepared official cheques as request

Almuzaini Exchange Company | Teller , Kuwait

Janaury 2015 –February 2016

- ✓ Prepared official cheques as requested
- ✓ Trained new teller in institutional processess and procedures mentoring through learning period and answering questions
- ✓ Documented account actions with customer and banking information
- ✓ lead teller successfully displaying customers first mentality while interacting with customers

Venuse electric tools | Store Keeper .EG

February 2013 – December 2014

- ✓ Operated cash registers with accuracy and processed cash and card transaction
- ✓ Updated product labelling and promotional pricing
- ✓ Communicated customer feedback to managment team to drive process improvements
- ✓ Listenend to customer needs and preferences to provide targeted advice
- ✓ Assisted customer with product selection and sales
- ✓ Prepared prouducts for sale floor , steaming and presenting items immaculat ely for appealing display

Skills :

- ✓ reporting and documentation
- ✓ stock ordering system
- ✓ background in mutual funds
- ✓ cash handling expertise
- ✓ friendly and polite , solve the probleme

Software skills :

- ✓ Symex programe
- ✓ Excel , Word , PowerPoint programe
- ✓ Alameen store programe