



FAHAD KHAN

CUSTOMER SERVICE AGENT

fahad.fkfk25@gmail.com

0527610097

Sharjah, UAE

13 August, 1995

Friendly customer service professional committed to providing high-quality service and developing customer relationships . Offering excellent interpersonal skills and knowledge of conflict resolution to lead a team of other customer service representatives.

WORK EXPERIENCE

CUSTOMER SERVICE REPRESENTATIVE FLOWER GARDEN FLOWERS AND PERFUME

07/2022 - Present

Ajman,UAE

Selling flowers to the consumers and well known perfume brands, events management as like birthday party's, marriage functions etc

Achievements/Tasks

- Worked with established customers to increase sales.
- Work as a team .
- Working cohesively with other team members to achieve departmental goals.

CUSTOMER SERVICE AND DATA ENTRY PURE HEALTH - DUBAI AIRPORT T1-T3

02/2019 - 01/2021

Dubai,UAE

Achievements/Tasks

- Responsible for passenger safety .
- Providing COVID- 9-PCR test to passengers.
- Data Entry- input data into database systems and periodically create reports based on the information.

CUSTOMER SERVICE REPRESENTATIVE AL HARAMAIN PERFUMES

06/2016 - 05/2018

Dubai,uae

Achievements/Tasks

- Help to choose the best perfume in the store.
- Good communication with consumers.
- Team work.
- Provide excellent customer service to the consumer.

EDUCATION

HSC(HIGHER SECONDARY CERTIFICATE) SHAHEED ZIAUR RAHMAN DEGREE COLLEGE

04/2011 - 07/2013

BANGLADESH ,CHITTAGONG

Courses

- BUSINESS
- ACCOUNTING
- Economics
- FINANCE&BANKING

B.COM(BACHELOR OF COMMERCE) INTERNATIONAL COLLEGE OF LAW BUSINESS ADMINISTRATION & TECHNOLOGY

09/2015 - 06/2018

AJMAN,UAE

Courses

- FINANCIAL ACCOUNTING
- MANAGERIAL ECONOMIC
- MARKETING MANAGEMENT
- COST ACCOUNT

SKILLS

COMMUNICATION ADAPTABILITY-TEAMWORK

EXCELLENT BEHAVIOUR MS WORD

TEAM WORK FRIENDLINESS

NEGOTIATION SKILLS OPEN-MINDEDNESS

PATIENCE CUSTOMER SERVICE

UAE DRIVING LICENSE Driving

Good knowledge uae map and navigation

LANGUAGES

BANGLA

Native or Bilingual Proficiency

ENGLISH

Full Professional Proficiency

ARABIC

Professional Working Proficiency

HINDI

Full Professional Proficiency

URDU

Full Professional Proficiency

INTERESTS

Mindfulness

Reading

Peer Monitoring

Volunteering

Travelling

Art

Sports

Fishing

Driving

Hiking