

## **RESUME**

**SHAHEER M I**

ABUDHABI-UAE

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### **Objective**

I am looking for the challenging job where I can utilize my talent and knowledge, I want to learn from the organization and growth with the organization.

### **Professional Experience Summary**

#### **Working as Business Development Associate – Byju’s**

**(from July-2023 to April-2024)**

- Making Calls to Customers, build Rapport with them & understand the customer potentiality
- Explain the student performance in the Byju’s competitive test & approach them to free online education counselling
- Conduct the Counselling through Zoom meeting & to make the parents aware about the educational status of their children
- Explain the Byju’s products & how it would help to child learning through visualization
- Assist them to admission procedure and close the deal

#### **Working as an ACCOUNTANT**

##### **FEET SHOP Group – Bangalore - India**

**(from June-2021 to June-2023)**

- Bookkeeping: Recording purchase entries of the stores
- Preparing Monthly Income & Cash Flow statement
- Reviewing vendor and service provider agreements
- Making payments to suppliers and creditors

#### **Working as a SALES MAN**

##### **FEET SHOP – Bangalore- India**

**(from 2017 to 2021)**

- Greet Customers with a positive & helpful attitude
- Present, Promote & sell Products using solid arguments
- Make customers as regular with good communication and service

## Professional Qualifications

- Bachelor's Degree in BBA Finance- Bangalore university ( 2017 to 2021)
- Pre University Degree In Commerce- Govt.P U College ( 2015 to 2017)
- SSLC- St'Annes High school, Vrajpet ( 2015 )

## Proficiency in Languages

- Good communication skill in English.
- Good communication skill in Malayalam Tamil and Hindi.
- Kannada Is Native Language

## Skill

- A pleasing personality with good communication skills.
- Ability to convey to people in time management.
- Ability to work under pressure.
- Disciplined and good in time management.
- Hard Working
- Honest and Fast learner

## Personal Dossier

Father Name : Ismail MH  
Date of Birth : 13 June 1999  
Nationality : Indian  
Marital status : Single  
Visa Status : Visit Visa  
Passport No : Y4981180  
Date of Expiry : 14/07/2034  
Place of Issue : Bangalore

## Declaration

I hereby declare that the above information furnished by me is true and correct to the best of my knowledge and belief.