

## PERSONAL DETAILS

Name **Zeeshan Mirza**  
Email Id zeeshanmirza051@gmail.com  
Contact Number +971527195055  
Address Near Business avenue tower behind Istanbul supermarket building #22 flate #502 Abu Dhabi, United Arab Emirates, 20000  
Passport detail Mirza Zeeshan BM0915291  
Date of Birth 23-02-1994.  
Gender Male  
Marital Status Married  
Languages Known Urdu Punjabi English



## CAREER OBJECTIVE

To secure a rewarding position where I can utilize my skills knowledge and experience to contribute to the success of an organization With a strong work ethic excellent communication abilities and a passion for continuous learning I aim to make a positive impact and grow both professionally and personally values innovation teamwork

## EDUCATION

Year of Passing	Degree/Course	Percentage/CGPA
2011	Matric(Science) New quaid public high schools satrah , Bise Gujranwala Board	51 %
2013	I.com Elite college of commerce , Bise Gujranwala Board	63 %
2015	B.com ( it ) Post graduate college of commerce Gujranwala , University of Punjab	52 %
2016	Safety Inspector Askari institute of technology Rawalpindi (Rawat) , Askari institute of technology	74 %

## EXPERIENCE

Aug-2016 - Oct-2019 **Habib bank LTD**  
Teller officer  
Cash Payment (Local and Fcy)  
• Cash Receipt (Local and Fcy)  
• Cash Handling in transit  
• Post of outward clearing  
• National prize Bond  
• Utility bills SNGPL GEPCO PTCL  
• Home Remittance Ria, Western Union, ACE, IMF, AFTAB currency MoneyGram etc  
• Stationary and ATM  
• Report Suspicious transaction to the Branch Operation Manager

Feb-2020 - Jul-2022 **Bank Alfalah LTD**

Counter service officer OG 3 Cash Payment (Local and Fcy)  
• Cash Receipt (Local and Fcy)  
• Cash Handling in transit  
• Post of outward clearing  
• National prize Bond  
• Utility bills SNGPL GEPCO PTCL  
• Home Remittance Ria, Western Union, ACE, IMF, AFTAB currency MoneyGram etc  
• Stationary and ATM  
• Report Suspicious transaction to the Branch Operation Manager

Aug-2022 - May-2023 **Muslim commercial bank LTD**  
Relationship Manager Manage Liability portfolio and client relationship  
• Deposit Mobilization and NTB account opening  
• Cross sell various Product such as Consumers and insurance products  
• Achieve agreed sales targets  
• Provide Highest level of Costumer service  
• Networking with existing and prospective Clients

May-2024 - Till Today **Smart union commercial brokage LLC**  
Sale's Executive Credit card (Mashreq Bank)

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## SKILLS

Office Management MS Word Excel PowerPoint  
Systems used in Banks Habiba Bank Ltd (Mysis)  
Bank Alfalah (T24)  
Muslim commercial bank LTD (symbols)

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## STRENGTHS

Honestly,hard worker,loyal,Team Player

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## AREAS OF INTERESTS

Learn new things

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## HOBBIES

Cricket

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## DECLARATION

I hereby declare that all the above information is true to best of my knowledge

Zeeshan Mirza