



AHSAN FAREED

Cell No: +971-542671472

E-mail: ahsonfareed8@gmail.com

Language: English, Urdu.

Applying For Cashier

I look forward to a challenging and Representation Position where the definite purpose of duty, work ethics, and disciplined knowledge of accountancy and finance will tailor towards efficient performance and knowledge.

SKILLS & Experience: -

- ✓ I have decent skills with Microsoft Office, including word, excel, power point.
- ✓ Highly organized and efficient.
- ✓ Ability to work independently or as part of the team.
- ✓ I am honest and self-motivated.

EDUCATION QUALIFICATION: -

- ✓ Associate degree in accounts and finance from Superior University Lahore in 2017.
- ✓ Intermediate in computer from Mirpur board Azad Kashmir in 2014.
- ✓ SSC (science) from Mirpur Board Azad Kashmir in 2012.

Employment Experience:

- ✓ Worked as an Accountant cum Cashier in Biogen Pharma Pakistan.(3 Years)
- ✓ Worked as an Cashier in Pearl Electro mechanical Abu Dhabi.(6 Months)

Responsibilities:

- ✓ Welcoming customers, answering their questions, helping them locate items, and providing advice or recommendations.
- ✓ Operating scanners, scales, cash registers, and other electronics.
- ✓ Balancing the cash register and generating reports for credit and debit sales.
- ✓ Accepting payments, ensuring all prices and quantities are accurate and proving a receipt to every customer.
- ✓ Processing refunds and exchanges, resolving complaints.
- ✓ Bagging or wrapping purchases to ensure safe transport.
- ✓ Maintaining a clean workspace.
- ✓ Complete customer transactions in a timely and efficient manner.
- ✓ Handle returns and exchanges of merchandise.
- ✓ Identify prices of merchandise and carefully read labels of merchandise.
- ✓ Count the money in your cash register and ensure you have an adequate supply of change before you start receiving customers.
- ✓ Sort and count currency and coins.
- ✓ Calculate daily transactions and total monies to see if it matches with sales data at the end of your shift.
- ✓ Request identification from the customers who use checks or call in for an authorization.
- ✓ Ensure your checkout area is neat and clean.

Other Skills:

- ✓ MS Office
- ✓ Accounting Software ERP

PERSONAL BACKGROUND:-

Father's Name: Fareed Ahmed
Status: Single
Place of Birth: Poonch Azad Kashmir (Pakistan)
Date of Birth: 06-June-1996
Sex: Male
Present Location: Musaffa 37, Abu Dhabi
Visa Status: Employment Visa

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.