

JEHAR SUARAN DANGIN

Cashier/Counter Staff

Profile

I am a dedicated, organized and methodical individual. I have good interpersonal skills, am an excellent team worker and am keen and very willing to learn and develop new skills. I am reliable and dependable and often seek new responsibilities within a wide range of employment areas. Experienced counter staff with 20 years in customer service and retail industry. Skilled in problem solving and multitasking. Focused counter person with excellent communication and time management skills.

Work Experience

09/15/2022 - 10/31/2024

LULU INTERNATIONAL EXCHANGE- AI Ain U.A.E

Cashier/ Frontline Associate (F.L.A)

07/2019 - 01/2021

○ **AL BADER EXCHANGE - Abu Dhabi U.A.E**

Counter Staff

2015 - 2017

FAWRI MONEY TRANSFER SERVICES - JIZAN K.S.A

Counter Staff

- Manage and handle the cash / cheque transactions at the counter and ensure the delivery of quality service to customers while adhering to operational controls and avoiding cash excesses and shortages.
- Carry out smooth and error-free transactions within the branch, ensuring all activities are completed within timescales and with a high degree of accuracy.
- Ensure all teller transactions and other routine processings done as per laid down procedures and central bank guidelines and ensure due diligence is carried out with respect to money laundering and other regulatory requirements.
- Provide information and guidance to customers through the delivery of excellent customer service to resolve customer queries and achieve customer satisfaction.
- Assist customers and they take their orders knowledge of WPS.

Personal Information

Date of Birth: 06 November 1985
Age: 37
Sex: Male
Marital Status: Single
Nationality: Filipino
PassPort No: P1778657A
Visa Status: Transferable Visa

Language Known

Tagalog (Mother Tongue)
English (Read, Write and Speak)
Arabic (Read and Write)
Urdu (Speak)

Contact

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Oud Al Thouba Al Ain U.A.E

Education

- **University of Mindanao**
Tagum City, Philippines
Bachelor of Science Business
Administration Major in Marketing
2014 - 2017

Skill

- Flexible and hardworking.
- Works well as part of a team and on individual tasks and Enthusiastic, friendly, energetic with a genuine desire to provide outstanding service.
- Ability to read, write and effectively communicate with and customers, peers management.
- Sound knowledge of methods of providing top class customer and personal service
- Strong attention to detail and the ability to follow written and verbal directions.
- Experience with developing a working and constructive interpersonal relationships with colleagues and customers.
- Ability to multi-task, while being and attentive to customers remaining flexible to the needs of the business.
- Extremely hardworking self-motivated and able to work independently in a team environment under supervision.