## **YUCON A. FELIPE**



### Contact

#### **Address:**

Al Satwa, Dubai, UAE

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### **Personal Details**

Date of Birth: 16,05,1988
Nationality: Filipino
Gender: Female
Marital Status: Single

Visa Status : Tourist Visa

Languages : English, Tagalog

## **Skills Highlight**

- Positive Attitude.
- Time-management skills.
- Teamwork Skills.
- Good Communication Skills.
- Service-focused
- Easy adaptability to situation.

### **Work Experience**

# HOUSEMAID/NANNY- (Feb 2024 – Aug 2024) Dubai, UAE

- Vacuuming, sweeping, and mopping floors of various types.
- Dusting ceilings, light fittings, countertops, and loose furniture.
- Scrubbing and sanitizing toilets, sinks, and kitchen fixtures.
- Emptying trash cans.
- Washing and drying windows.
- Liaising with the line manager to ensure that you have sufficient cleaning products at all times.

# HOUSEMAID/NANNY- (2022-2024) Al Ain, Abu Dhabi UAE

- Keeping carpets and rugs clean and odor-free by shampooing, vacuuming, and applying deodorizers as needed.
- Sweeping, mopping, dusting, and vacuuming to remove dirt, debris, and dust from floors and other surfaces.
- Washing windows and walls as well as polishing woodwork as needed.
- Scrubbing toilets, showers, baths, and bathroom sinks as well as removing mildew buildup and mold from various surfaces.

#### HOUSEMAID/NANNY- (2017 to 2021) Kuwait

- Washing and putting away laundry
- Basic maintenance around the house such as changing light bulbs
- Making and serving meals
- · Washing dishes and putting them away
- Feeding and walking family pets
- Babysitting and helping children get to school

# **■ ENUMERATOR**- (2016 to 2017) **ADRA**, **Philippines**

- Conduct interviews with individuals to collect census data.
- Follow census procedures and protocols in collecting and recording data.
- Verify data for accuracy and completeness.
- Ensure confidentiality and security of data.
- Conduct follow-up interviews as necessary to obtain missing or incomplete data.
- Utilize electronic devices to record data.

# SALES LADY- (2014 to 2015) Ilo-Ilo, Philippines

- Greet customers.
- Help customers find items in the store.
- Check for stock at other branches or order requested stock for customers.
- Provide customers with information about items.
- Ring up purchases.
- Elevate complaints to management.

#### **Education**

Bachelor of Science in Business Administration -2009
 Major in Entrepreneurship
 Ilo-Ilo, Philippines