

MUHAMMAD AHTISHAM

CASHIER | CUSTOMER SERVICE OFFICER



Personal Information

Nationality : Pakistani
VISA Status : Employment Visa

My Contact

 sheikhahtiaham00@gmail.com

 +971562128034

 Muhaisnah 2 Dubai, UAE

Professional Skill

- Customer handling & Problem Solving
- Influencer & Team Leader
- Cross-selling expertise
- Cash Management
- Good Communication Skill
- Time Management Skill

Language Skill

- English 
- Urdu /Hindi 

Education Background

- **BHAUDDIN ZAKARIYA UNIVERSITY**
MULTAN, PAKISTAN (2016 - 2020)
BACHELOR IN PUBLIC ADMINISTRATION
- **KIPS GROUP OF COLLEGE**
MULTAN, PAKISTAN (2013 - 2015)
INTERMEDIATE (COMMERCE) - BISE
- **AL-HAMDAN MODEL HIGH SCHOOL**
MULTAN, PAKISTAN (2012 - 2013)
MATRICULATION LEVEL - BISE

Technical Skill and Training

- AML and Compliance Training
- MS Office Package and Mailing
- Computer and POS Machine Operation.

About Me

Highly motivated individual with strong people skills, attention to detail, problem solving skills, team player, handles all types of enquiries and provides a best solution to problems. Able to work in any circumstances. Looking to obtain a similar position as a Cashier/Customer Service officer with any enormous company.

Professional Experience

Transguard Group L.L.C | Out Source Cashier
Al Tayer Motor, Sharjah, UAE
Aug 2023 - Present



Key responsibilities:

- Vehicle Insurance Contract.
- OPG Payments.
- Petty Cash Handling.
- Credit Debit Card Payments.

Ravi Exchange Company | Cashier & Customer Service Officer
Multan, Pakistan



Dec 2021 - Apr 2023

Key responsibilities:

- Customer Services
- Cash handling and perform remittance transactions.
- FCY dealing (Sale and Purchase).
- Cross Selling and mouth to word advertisement.
- Handle customer complaints.
- Maintain and follow Government Regularities.
- Maintain records of financial transactions.

Chase UP Multan | Cashier & Customer Service Officer
Multan, Pakistan



Oct 2020 - Nov 2021

Key responsibilities:

- Provide best customer service experience.
- Register sales on Cash Register by scanning items and totaling customer's purchase.
- Resolve customer issues and queries.
- Billing and record keeping.

References

- can be provided upon request