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# Sidheek Navath

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Al Sabakha Road 

Deira Dubai

971503609380 

sidheeknavath@yahoo.com 

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## Objective

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BBA holder with experience in Finance and Accounts, Customer service and Cash handling, AML Compliance and Transaction monitoring, looking for a job in the finance sector where I can utilise my skills for the growth of the organization and to attain perfection through continuous learning and innovation.

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## Experience

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- Al Fuad Exchange** Oct 2022 - Sep 2024  
Compliance Officer
    1. Transaction monitoring and surveillance to examine the suspicious transactions and Fraud detection.
    2. Drafted Due Diligence and Suspicious Activity Reports when necessary.
    3. Conducted Enhanced Due Diligence investigations on transactions of customers in high risk jurisdictions.
    4. Regular investigation of STR's, Closure of alerts and escalation of cases requiring further actions.
    5. Collecting additional details on Red flag transactions to ensure the genuinity.
    6. Conduct KYC verification for both new and existing customers to ensure compliance with regulatory requirement.
    7. Keeping updated report of the investigations/EDD conducted,STR filed and any othersuspicious/fraudulent activities.
    8. Educate and train new members on AML Policies and Regulations.
  - UAE Exchange Centre LLC** May 2012 - June 2020  
Teller / Cashier
    1. Assisting the customers for their Telegraphic transfers, Express money and western union services.
    2. Cross-sell other allied products such as National bonds, FGB certificate, Go Cash etc.
    3. Worked as a Second Line Compliance Officer to support the AML department.
    4. Co ordinate the branch funding activities through Transguard and Brinks.
    5. Assisting corporate clients for their WPS and Business related transactions.
  - Buti Sultan Trading LLC Dubai** Mar 2009 - Jan 2012  
Accountant
    1. Posting of Purchase and Sales entries.
    2. Posting entries relating to Payments and receipts.
    3. Bank reconciliation and general ledger reconciliation.
    4. Preparing Profit and Loss statement and Balance sheet.
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## Education

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- University of Calicut**  
BBA Finance and Accounting
  - HSE Board Kerala**  
HSE Commerce
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## Languages

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- English
- Hindi
- Malayalam
- Arabic