



Personal Profile

- Ability To Analyze Financial Data Using MS Excel
- Working Knowledge In Computerized Accounting Packages Like, Tally, Peachtree, Quick Book And Myob
- Very Good Communication And Interpersonal Skills
- Ability To Think Through Problem Having Leadership Qualities

Computer Proficiency

- MS Office (MS word, Excel and PowerPoint)
- Tally ERP-9
- Peachtree
- Quick Books
- Myob

Language Proficiency

- English – Good
- Hindi – Good
- Malayalam – Excellent

Personal Details

- Date of Birth: 17-01-2000
- Marital Status: Married
- Religion: Muslim
- Nationality: India
- Visit Visa: Residence visa

Driving License Details

- License No: 2983496
- Issue Date: 10/01/2024
- Expiry Date: 09/01/2026
- Place of issue: Abu Dhabi

MOHAMMED FARIS N

- Abu Dhabi - UAE
- +971 50 894 9099
- ibnurasheed000@gmail.com

Professional Summery

Seeking a challenging position in a reputable organization offering growth potential and responsibilities in a growth oriented concern, where I can utilize my skills and personal capabilities and grow up with organization

Professional Experience

Presently working as **ACCOUNTANT** with **Al Fajar Al Sadiq General Trading** in **Abu Dhabi** from 2022 to till date

ACCOUNTANT

Thavakkal Supermarket,
From 01/02/2021 to 31/07/2022

Key Responsibilities

- ❖ Manage all accounting transactions.
- ❖ Prepare budget forecasts.
- ❖ Publish financial statements in time.
- ❖ Handle monthly, quarterly and annual closings.
- ❖ Reconcile accounts payable and receivable.
- ❖ Ensure timely bank payments.
- ❖ Compute taxes and prepare tax returns.
- ❖ Manage balance sheets and profit/loss statements.

Academic Qualification

- ❖ DIFA (Diploma In Indian & Foreign Accounting)
- ❖ Bachelor Of Commerce – University Of Calicut
- ❖ Higher Secondary Examination – Board Of Higher Secondary Education
- ❖ Secondary School Leaving Certificate – Govt. Of Kerala Public Examination

Declaration

I hereby declare that the above mentioned particulars are true to the best of my knowledge and belief.

MOHAMMED FARIS N