

Abdel-Aziz Atef Hafez

Email: El3zaizy@gmail.com

Phone Number: +971 56 775 7960 Nationality: Egyptian

Address: UAE, Dubai

Summary: Detail-oriented and results-driven General Accountant with 3 years of experience in managing financial accounts, preparing accurate financial reports, and ensuring compliance with accounting standards. Proven ability to streamline accounting processes and contribute to organizational growth. Strong analytical skills and a dedication to delivering high-quality financial management.

Skills:

- Financial Reporting & Analysis
 - Accounts Payable/Receivable Management
 - Budgeting & Forecasting
 - Tax Preparation & Compliance
 - Strong Analytical and Problem-Solving Skills.
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Professional Experience:

Samsung In General Accountant
12/2022 to 12/2024 Egypt, Cairo

- Led the preparation and presentation of monthly financial statements, providing accurate reports to senior management.
- Reconciled accounts payable/receivable, improving cash flow by implementing a streamlined process that reduced outstanding balances by 20%.
- Introduced an automated accounting system, decreasing manual errors and cutting month-end closing time by 30%.
- Conducted regular audits to ensure adherence to company policies and regulatory compliance.

Key Achievements:

- Reduced operating costs by 15% through the identification and elimination of redundant expenses.
- Implemented a new budget forecasting model, resulting in a 25% improvement in financial planning accuracy.

Mall Elarab Junior Accountant

11/2020 TO 11/2022 EGYPT, Cairo

- Assisted in the creation of quarterly financial reports, ensuring accurate and timely delivery to stakeholders.
- Performed bank reconciliations and resolved discrepancies within a 24-hour window, improving the accuracy of financial records.
- Monitored budgets and provided variance analysis, aiding in effective resource allocation.

Key Achievements:

- Spearheaded the digitalization of accounting records, reducing record retrieval time by 40%.
- Improved tax compliance processes, achieving a 100% on-time filing rate during the fiscal year.

Education:

- **south valley university**, faculty of commerce English department 2022

Language:

- Arabic: Native Language
- English: Fluent
- French: Proficient