

LAURICE D. AGLIBOT

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PROFILE SUMMARY

Highly driven professional with rich exposure in domains of customer service, client relations, sales, merchandising, in diversified industries. Track record of exceeding performance goals and customer service needs with proven ability to provide prompt services, handle multitask and perform well under pressure. Holds excellent communication, analytical, interpersonal, coordination and time management skills. Initiative driven, dedicated and dynamic team player eager to take challenges in the industry. Eager to deliver key contribution towards organization's growth.

ACHIEVEMENTS

- Gained outstanding experience in Customer service, indoor sales.
- Achieve sales and operational targets while exceeding customer expectations.
- Show flexibility in working well in cross-functional teams even under pressure with good sense of urgency to complete multiple task within strict deadlines
- Maintained and established excellent relations with clients, colleagues, staff and management.
- Quick learner who can easily understand and adapt company processes.

CAREER SNAPSHOTS

Account Assistant – First Concept Advertising – July 27, 2023 - Present

Barangay Treasurer at Barangay St. Peter 1 City of Dasmariñas Cavite – July 1, 2018 - Present

Administration – First Concept General Trading – Ajman, United Arab Emirates November 2014- April 2017

Admin Assistant – Rustan's Commercial Corporation – Philippines September 2010 – November 2014

Sales Supervisor – Emirates Official Store – Precise Trading LLC - UAE January 2, 2006 – June 20, 2010

Food and Beverage Cashier – Dubai Marine Resort and Spa – UAE June 2004 – December 31, 2005

Cashier / Admin – FOREX, Treasury Department – Robinson Department Store – Manila, Philippines July 16, 2000 - January 31, 2004

QUALIFICATIONS

De La Salle University - Dasmariñas
Bachelor of Science in Business Administration
Major in Hotel Restaurant Management

COMPUTER SKILLS

- Well versed in MS Office (word, excel)
- E-mail & Internet Applications

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Applicant