

# HUMAIRA TARIQ

## PROFILE

A friendly and efficient Cashier with a passion for delivering exceptional customer service. Skilled in managing transactions, handling cash, and operating POS systems with accuracy. Known for creating a welcoming atmosphere and ensuring a seamless checkout experience. Committed to making every customer feel valued and satisfied.

## EDUCATION

BACHELORS OF COMMERCE

HIGH SCHOOL /  
LAHORE PAKISTAN

PUNJAB COLLEGE /  
LAHORE PAKISTAN

## LANGUAGE

ENGLISH

URDU

PUNJABI

HINDI

## WORK HISTORY

**CASHIER** SAPPHIRE TEXTILE / LAHORE PAKISTAN 2017/2021

- Operated cash register for cash and credit card transactions with excellent accuracy levels.
- Collected and authorized payments for guests.

## UAE EXPERIENCE

**CASHIER** SMARTS CAR GARAGE / DUBAI, UNITED ARAB EMIRATES 2022/2023

- I do work as a cashier in Smarts Car Garage in Deira Dubai
- Helped customers complete purchases, locate items and join reward programs.
- Maintain records of transactions and ensure the accuracy of invoices.

**CASHIER/RECEPTIONIST**

TRIP IDEAS TOURISM / DUBAI, UNITED ARAB EMIRATES 2023 /2024

- Act as the face of the business, providing a warm welcome to visitors.
- Process payments for accommodations, tours, or services while ensuring accuracy.
- Handle booking systems and guest inquiries efficiently, often using specialized software like Opera.
- Inform customers about package deals and encourage upgrades to enhance revenue.

## SKILLS

- Customer assistance
- Reports and documents
- Receipt and refund insurance
- Point of sale system operation
- Cash register system
- Written and verbal communication
- Currency counting
- Order taking
- Records maintainance



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**Area**

UNITED ARAB EMIRATES