



## JUSTIN JACOB

**Date of birth:** 15/09/1984

**Nationality:** Indian

**Gender:** Male

### CONTACT

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Visa status : Visiting visa until 5th March 2025

### ABOUT ME

To be part of an outstanding company and impart my knowledge and Skills acquired through training and work experience in the fields of Forex, Cashiering, Remittance services, Office administration and Banking, perfectly complimented by my academic background and professional experience in the process with the aim to develop more and to grow professionally.

### WORK EXPERIENCE

**01/03/2021 – CURRENT** KERALA, India

#### **HAVE MORE THAN 14 YEARS OF EXPERIENCE IN FOREX INDUSTRY BRANCH SALES MANAGER AHALIA FINFOREX LTD**

- Dealing with all *major foreign currencies*, it includes rate quoting, identifying the accuracy of notes, watching FOREX market fluctuations and analyzing, convincing customers against other competitors.
- Dealing with all *major country remittance* by following transfer rates and rules and conditions of destination countries banks.
- Follow the *fraud prevention and security measures* strictly abide by the RBI regulations against the Money laundering and financing terrorism (AML).
- *Agency on boarding* like FFMC, individuals, travels, banks, other corporate and educational consultancies etc.
- Regular visits of agents
- Assist the foreign students to *open international bank account* And *issuing* foreign currency cards
- Focusing on sales to achieve the company targets and goals

**04/06/2011 – 15/01/2021** DUBAI, United Arab Emirates

#### **BRANCH OPERATIONS** Redha Al Ansari Exchange Dubai

- Dealing with all *major foreign currencies*, it includes rate quoting, identifying the accuracy of notes, watching FOREX market fluctuations and analyzing, convincing customers against other competitors.
- Dealing with all *major country remittance* by following transfer rates and rules and conditions of destination countries banks.
- Receipt and payment of cash and cheques for all transaction including Remittances, Western Union, WPS, Credit card payments, National Bonds, bills payments etc. and its accounting
- Cash advance against all major credit cards and its accounting, responsible for all financial duties.
- Providing excellent customer services, handling multiple country transaction Dealing with all kinds of customers like people from Dubai, foreigners etc

**01/12/2010 – 31/03/2011** KERALA, India

#### **REGIONAL OFFICER(FOREX) MUTHOOT FIN-CORP LTD,**

- Served as regional officer
- Marketing and business development
- Profit generation plans
- Maintained corporate relationships and corporate business development
- Branch's support and supervision.
- Evaluation of daily and monthly sales reports of branches
- Organizing business development plans and promotions
- Clients meetings
- Training and motivation programs for the employees
- Support day to day branch operations
- Support Forex bulk purchase and sale for the branches
- Watching market trends and analyzing
- Given Support for doing Outward remittance and FCDD transactions



- Given AML & product training for the staffs(Induction program)
- Training and development

**01/08/2008 – 30/11/2010** KERALA, India

### **JUNIOR EXECUTIVE** UAE EXCHANGE AND FINANCIAL SERVICES LTD

- Branch operations (Gold loan, Foreign exchange, Money transfer, Ticketing and Insurance)
- Sales and marketing
- Clients meetings and maintaining corporate sales
- Business development and promotional activities
- Allotting agencies and done monthly auditing(followed by RBI instructions and AML)
- Given training for the agencies.
- Marketing and business development

## EDUCATION AND TRAINING

**05/07/2006 – 30/05/2008** KERALA, India

### **MASTER OF MANAGEMENT STUDIES(Hospitality) 62%** MARIAN COLLEGE KUTTIKANAM

Website <https://mariancollege.org>

**01/06/2002 – 30/05/2005** KERALA, India

### **BACHELOR OF COMPUTER APPLICATION 60%** MARIAN COLLEGE KUTTIKANAM

Website <https://mariancollege.org>

## LANGUAGE SKILLS

**MOTHER TONGUE(S):** Malayalam

**OTHER LANGUAGE(S):** English, Hindi, Tamil and Arabic(Basic)

## COMMUNICATION AND INTERPERSONAL SKILLS

**Business presentation skills, Leadership skill, Coordination skills, Ability to motivate, Extrovert by nature**

## HOBBIES AND INTERESTS

**Listening music, Photography and Driving.**

## DECLARATION

**I hereby declare that all the information given above is authentic to the best of my knowledge and that any misrepresentation by me in this application disqualifies my candidature.**