

JABAR KIDO ATIP



✉ jabaratip1996@gmail.com

☎ 0563518894

📍 76st. Star Building Al Muhaisnah 4 Dubai, UAE

🚀 SKILLS

Flexibility skills

Communication Skills

Organizational skills

Creativity skills

❤️ INTERESTS

Volunteering

Teaching a skills-based class

Organizing

Reading

📖 LANGUAGES

English



OBJECTIVE

I am a highly driven recent business school graduate seeking a full-time position in finance where I can lend my knowledge of market analytics to help your organization improve profitability.



EXPERIENCE

Administrative Aide I

September 16, 2024 - January 20, 2025

Local Government of Pikit

Organized professional, experienced in providing administrative support and service coordination within diverse, fast-paced environments. Offers a work ethic that consists of taking initiative, applying critical thinking, and streamlining procedures to enhance the flow of the workplace.

Enumerator

July 8, 2024 - September 27, 2024

Philippine Statistics Authority

An enumerator is a professional who gathers data for the Census. They can represent the government of the city, state or country where they live. To deliver updated records, an enumerator visits the households that have yet to complete the Census.

Marketing Assistant

August 14, 2023 - February 23, 2024

Global Medical System Incorporated

A Marketing Assistant is responsible for providing administrative support to the marketing team. Their duties include collecting marketing data, compiling reports on the effectiveness of campaigns and liaising with printers.



EDUCATION

Bachelor of Science in Social Work

4 Years

Cotabato Foundation College of Science and Technology



REFERENCE

Adimar Jumala Assi - Hamilton Aquatics

Site Leader

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Sitty Nursheena Sultan-Mokasim - Local Government Unit

Municipal Councilor

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Alexander Malingco Subakan - Bulon National High School

Teacher III

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