



SAIF ULLAH BHATTI

CONTACT

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- Dubai UAE

SKILLS

- Project Management
- Sales and Marketing Strategies
- Documentation and Compliance
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Promotional Activities and Event Management
- Critical Thinking
- Graphics Designer

LANGUAGES

- English
- Urdu
- Hindi
- Punjabi
- Arabic (Basic)

REFERENCE

Reference will furnished on demand.



OBJECTIVE

Motivated and customer-focused professional with a Master's degree in Economics and extensive experience in customer service, compliance regulations, and ensuring smooth financial transactions.. Seeking a dynamic role where I can utilize my skills to provide excellent customer service while adhering to company policies and contributing to organizational growth.



WORK EXPERIENCE

Fuzhong Trading LLC, Dubai, UAE

Purchasing Representative

- Managed procurement processes while maintaining excellent communication with suppliers and stakeholders.
- Developed and maintained relationships to ensure optimal terms and conditions for purchases.

Capital Retail Hub, Gujranwala Pakistan

Cashier & Sale Associate

- Handled cash transactions with accurate billing and reconciliations.
- Processed payments, refunds, and exchanges efficiently.
- Assisted customers with product selection and inquiries.

United Bank Ltd. Gujranwala, Pakistan

Customer Services Representative

- Handled account services, and customer support.
- Promoted banking products and met sales targets.
- Ensured policy compliance and resolved customer issues
- Fostered strong customer relationships, boosting loyalty and retention.
- Led promotional activities, meetings, and road shows to drive sales.



CERTIFICATION

- Compliance and Ethics Professional.
- Anti Money Laundering & KYC.
- Basic Branch Banking Essentials.



EDUCATION

MSc. Economics

International Islamic University. Islamabad
GPA: 3.0 / 4.0

Bachelor of Arts

University of the Punjab