

Ahmed Hassan Taha El-Abd

GENERAL ACCOUNTANT

PROFILE SUMMARY

Experienced **Accountant** proficient in laws & procedures governing business operations, tax filings and regulatory compliance. Capable of handling detail-oriented work in methodical and organized fashion. Adept at managing budgets, payroll, invoicing and general accounting functions. Instrumental in keeping business operations fully compliant and working within budgetary guidelines.

EDUCATION

2017 - 2021

Bachelor of Commerce

English Section

Accounting Department

Damanhur University

CONTACT

+971 501384511

Ahmedalabd762@gmail.com

<https://www.linkedin.com/in/ahmed-alabd-40a565222/>

Dubai, United Arab Emirates

TOP SKILLS

- Accounts Payable & Receivable (AP/AR)
- Corporate tax planning knowledge
- Pivot tables
- (Enterprise Resource Planning) software
- Oracle proficiency
- Finance management
- Tax accounting specialisation
- Budget analysis
- Data entry
- SPSS/STATA/SAS software proficient
- Month-end processes
- VAT returns
- Closing processes
- General ledger accounting expertise
- Advanced bookkeeping skills
- MS Office Suite
- Financial reporting
- Superior attention to detail
- QuickBooks & Bookkeeping expert
- Self-motivated professional
- Strong communication
- Tax law understanding
- Apache Arrow
- ERP software
- Payroll processing

PROFESSIONAL EXPERIENCE

General Accountant Multitask

Alwan Global Cars L.L.C | UAE, DUBAI | 4/2024 - Until now

- Managed daily cash flow and liquidity to ensure adequate funding for operational needs and financial obligations.
- Reconciled daily bank transactions, ensuring accuracy in account balance and compliance with internal control.
- Processed and reconciled supplier invoices, ensuring timely and accurate payments.
- Reviewed and approved expense report, ensuring compliance with corporate guidelines and budgetary limits .
- Monthly recording accumulated Depreciation and Prepaid expenses.

Stock Accountant (Multitask)

Al-Deyaa Media Production | UAE, DUBAI | 4/2023 - 4/2024

- Prepared monthly bank reconciliations with [100]% accuracy.
- Created periodic reports comparing budgeted costs to actual costs.
- Accurately documented all cash, credit, fixed assets, accrued expenses and line of credit transactions.
- Analysed monthly reporting to reconcile production operations and general ledger.
- Prepared VAT & income tax forms for commercial & individual clients.
- Created quarterly and yearly balance sheets to track financial trends and performance.

Accounts Payable Accountant Bibliotheca

Alexandria, Egypt | 2022 - 2023

- Managed recordkeeping for compliance, tax preparation & external audits.
- Organised timely processing of invoices and payments.
- Completed weekly bank reconciliations for accurate and deadline-oriented accounting.
- Tracked tax, invoicing & budget information accurately using QuickBooks.

LANGUAGE SKILL

- **Arabic:** Native language
- **English:**  85%

COURSES

- I have successfully passed all modules required for the granting of the **(International Computer Driving Licence)** Syllabus Version: 4.0 From IBI.
- I have satisfactorily completed the **(Oracle ERP Basics)** Course from **Bibliotheca Alexandria** at 2022
- I have successfully completed the **[Technical Analysis]** for Stock market exchange (Chart analysis) From **EAAC** at 2022
- I have successfully completed the **[Quick Books online] Course (Accounting ERP System Tools)** From **EAAC** at 2022
- I have successfully completed the **[Tally Account Course]** From **(Coursra)**