

MOHAMMAD SAYEM CHOWDHURY



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Al-Shuwaihean, Sharjah, UAE

Education

Masters of Business Studies

National University

Major - Accounting
Passing Year - 2016

Bachelor of Business Studies

National University

Major - Accounting
Passing Year - 2015

Skill & Knowledge

AML Training (From GCC Exchange)

MS Office

Customer Service

Communications

Marketing

Teamwork

Language

English

Hindi

Bangla(Native), Urdu, Arabic

Objective

I am a dedicated, organized and disciplined individual. I have more than 6 years of experience in banking & exchange. I have good interpersonal skills, am an excellent team worker and am willing to learn and develop new skills, often seeking new responsibilities within various employment areas.

Work Experience

January
2022

GCC Exchange, UAE

Foreign Currency Cashier

Present

- Managed cash transactions, remittance services
- Oversaw cash deposit & withdraws at the wetek ATM machine ensuring accuracy & security
- Doing daily average 95 transactions & 99% accuracy
- Foreign currency sale & purchase, FC deal with treasury, corporate company
- Following CBUAE rules and regulations
- Checking Anti Money Laundering

2019

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2021

Palli Sanchoy Bank

Officer

- Loan disbursement & collection, Bank reconciliation
- Providing business advice to customers, Meeting with marginal customers
- Opening bank account

2017

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2019

Young One Corporation (Largest Garments Company in South Asia)

Officer (Accounting & Finance Department)

- Corporate Payment (Bank TT, Overseas Purchase)
- Salary Processing
- Daily finance budget

Personal Information

Date of Birth : 5 November 1990

Nationality : Bangladeshi

Visa Status : Employment Visa